

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. **Authorization:**

19 DCMR § 4320.7.

2. **Minimum Need:**

InfoGroup - ReferenceUSA Internet Reference Delivery Service.
Renewal of annual subscription for 7/1/13 to 6/30/14.

3. **Estimated Fair and Reasonable Price:**

\$35,280.00

4. **Facts That Justify a Sole Source Procurement:**

The mission of the District of Columbia Public Library is to provide equitable access to information tailored to customer needs, equipping people to learn throughout their lives, embracing diversity and building a thriving city. To support the mission, the Library has need of a tool to provide patrons with online access to quality business information, inside or outside the library - 24 hours a day, seven days a week.

The ReferenceUSA database contains detailed information on more than 24 million U.S. businesses, 1.5 million Canadian businesses, 89 million U.S. residents, 300,000 weekly additions to new movers/homeowners and 855,000 U.S. health care providers. ReferenceUSA provides in house and web-based training for staff and customers. Enhancements for 2013 include One per/All per new search criteria and Data Visualization to show data charts and enhanced mapping

ReferenceUSA is an Internet-based reference service from the Library Division of *InfoGroup*. InfoGroup is the leading provider of business and consumer information products, database marketing services and Internet marketing solutions. InfoGroup offers the most comprehensive databases in the industry and is the leading company to build and maintain a proprietary database of virtually all U.S. and Canadian businesses and residents.

5. **Certification By the Interim Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date