DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION
   DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED
   The District of Columbia Public Library (DCPL) has a need for a Contractor to provide custom summer reading banners.

3. ESTIMATED REASONABLE PRICE
   $10,124.25

4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR
   Quotes was requested from Signarama/Creative Signs (quote amount $10,124.25) Non-CBE and Armstrong Signs (quote amount $11,459.00) a CBE. After several inquiries, Armstrong Signs failed to provide the necessary information required for award. A purchase order was issued to Signarama/Creative Signs on July 14, 2017.

5. CERTIFICATION BY THE CONTRACT SPECIALIST
   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   Date 7/14/17
   Ameer M. Abdullah, Sr.
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

7/24/17

Date

Diane Wooden
Chief Procurement Officer