

NOTICE OF INTENT TO AWARD SOLE SOURCE CONTRACTS

Notice Date	Tuesday, July 19, 2016
Response Due Date (10) Calendar days From Notice Date)	Saturday, July 30, 2016
Contract Caption/Description	Custom Item Barcodes/ISBN Numbers
Vendor Name	Computype
Agency	DC Public Library, Special Collections
Contract Specialist Name & Email	Ameer M. Abdullah, Sr. ameerm.abdullah@dc.gov
Contracting Officer Name & Email	Diane Wooden, Diane.Wooden2@dc.gov

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

CAPTION: Custom Item Barcodes/ISBN Numbers

PROPOSED CONTRACTOR: Computype

PROGRAM AGENCY: DCPL Collections Services Department

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 19 DCMR §4320.7

2. Minimum Need:

The District of Columbia Public Library (DCPL) has the need to continue procuring item Custom Bar Codes/ISBN Numbers for the processing and circulation of library materials.

3. Estimated Reasonable Price:

\$ 6,140.87

4. Facts Which Justify Sole Source Procurement:

- A. Computype has produced custom ISBN Labels/Bar Codes for DCPL since 1995, which are a custom specific format, symbol, font style and color. The bar code has an algorithm to verify the number sequence and theft protection. The bar codes are custom formatted to work with DCPL's handheld scanners for collection purposes.

6. CERTIFICATION BY THE CONTRACT SPECIALIST:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Date

Ameer M. Abdullah, Sr.

Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

Date

Diane Wooden
Chief Procurement Officer