**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. **Contract Number**

2. **Amendment/Modification Number**
   - A01

3. **Effective Date**
   - 12/15/2021

4. **Requisition/Purchase Request No.**
   - MEDIA RELATIONS SUPPORT SVCS

5. **Issued By:**
   - OFFICE OF PROCUREMENT
   - DISTRICT OF COLUMBIA PUBLIC LIBRARY
   - 901 G Street, N.W. 4th Floor
   - Washington, D.C. 20001

6. **Code**

7. **Administered By (if other than line 6):**

8. **Name and Address of Contractor (No. Street, city, country, state and ZIP Code):**
   - Code
   - Facility

9. **Amendment of Solicitation No.:**
   - DCPL-2022-R-0006

10. **Dated:**
    - 11/30/2021

11. **Modification of Contract/Order No.:**

12. **Dated (See Item 13):**

13. **This Item Only Applies to Amendments of Solicitations:**
    - The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended [X] is not extended.
    - Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

14. **Accounting and Appropriation Data (If Required):**

15. **This Item Applies Only to Modifications of Contracts/Orders, It Modifies the Contract/Order No. as Described in Item 14:**
   - A. This change order is issued pursuant to: (Specify Authority)
   - The changes set forth in Item 14 are made in the contract/order no. in Item 10A.
   - B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 CRM, Chapter 36, Section 3605.1c
   - C. This suppleamental agreement is entered into pursuant to authority of:
   - D. Other (Specify type of modification and authority)

16. **Important:**
    - Contractor [ ] is not, [X] is required to sign this document and return copies to the issuing office.

17. **Description of Amendment/Modification:**

**Caption: The District of Columbia Public Library Media Relations Support Services**

1. Please see the attached response to Offeror questions.

2. All other terms and conditions remain unchanged.

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Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect.

15A. **Name and Title of Signer (Type or print):**

15B. **Name of Contractor:**

15C. **Date Signed:**

16A. **Name of Contracting Officer:**
   - Diane Wooden

16B. **District of Columbia:**

16C. **Date Signed:**
   - 12/15/2021

(Signature of person authorized to sign)  

(Signature of Contracting Officer)
THE DISTRICT OF COLUMBIA PUBLIC LIBRARY MEDIA RELATIONS SUPPORT SERVICES REQUEST FOR PROPOSALS DCPL-2022-R-0006

SOLICITATION NO. DCPL-2022-R-0006 AMENDMENT NO. A01 PAGE 2 of 2

RESPONSE TO OFFEROR QUESTIONS

Question 1: Is there a proposed budget for this RFP?

Response 1: This is an ID/IQ Contract for the services with a maximum fiscal year spend of $250,000.00.

Question 2: Is there an incumbent already assigned to previous DCPL Media Relations project?

Response 2: No.

Question 3: Do you require pricing to be stated as an hourly rate or yearly with a detailed breakdown?

Response 3: Per attachment J.6, Form of Offer Letter, pricing is to be stated as an hourly rate. All additional information will be at the Contractor discretion.