**SOLICITATION, OFFER, AND AWARD**

1. Market: Open Market with 35% SBE Subcontracting

2. Contract Number: DCPL-2016-R-0042

3. Solicitation Number: Request for Proposal

4. Type of Solicitation: Sealed Bid (IFB)

5. Date Issued: 18-Jul-16

6. Requisition/Purchase Number: X

6a. Caption: DC Public Library Oral History Project

7. Issued By: District of Columbia Public Library
Office of Procurement @ MLK Library
901 G Street NW - Room 434
Washington, DC 20001

8. Address Offer To (If other than line 7):

   - Code: 727-4800
   - Facsimile: 202-727-4800
   - E-mail Address: diane.wooden2@dc.gov

9. Sealed bid in original and 4 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in See Number 7 Above until 2:00 p.m. local time 1-Aug-16 (Date)

   CAUTION: Late Submissions, Modifications and Withdrawals: See 19 DCMR Chapter 43 as applicable. All offers are subject to all terms and conditions contained in this solicitation.

10. For Information Contact:

   - A. Name: Diane Wooden
   - B. Telephone (No Collect Calls): (Area Code) 202 (Number) 727-4800 (Ext)
   - C. E-mail Address: diane.wooden2@dc.gov

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12. In compliance with the above, the undersigned agrees, if this offer is accepted within 120 calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. Discount for Prompt Payment: 10 Calendar days % 20 Calendar days % 30 Calendar days %

14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):

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15. Name and Address of Offeror

15A. Code: Facility

15B. Telephone (Area Code) (Number) (Ext)

15C. Check if remittance address is different from above - enter address in Schedule Section K.

16. Name and Title of Person Authorized to Sign Offer/Contract

17. Signature

18. Offer Date

19. Accepted as to Items Numbered

20. Amount

21. Accounting and Appropriation

22. Award - DC OCP Form 201 not required

23. Submit Invoices to Address Shown In Item (1 copy unless otherwise specified)

24. Administered By (If other than Item 7) Code

25. Reserved for future use

26. Name of Contracting Officer (Type or Print): Diane Wooden

27. Government of the District of Columbia

28. Award Date (Signature of Contracting Officer)