

SOLICITATION, OFFER, AND AWARD		1. Market Open-Market with 35% SBE Subcontracting	Page of Pages 1 53	
2. Contract Number	3. Solicitation Number DCPL-2019-R-0005	4. Type of Solicitation <input type="checkbox"/> Sealed Bid (IFB) <input checked="" type="checkbox"/> Request for Proposal	5. Date Issued 5-Oct-18	6. Requisition/Purchase Number
6a. Caption: Human Capital Strategy Plan				
7. Issued By District of Columbia Public Library Office of Procurement 1990 K Street NW - Suite 500 Washington, DC 20006		Code	8. Address Offer To (If other than line 7)	

NOTE: In sealed bid solicitations "Offer" and Offeror" means "Bid" and "Bidder"

SOLICITATION

9. Sealed bid in original and 4 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in See Number 7 Above until 2:00 p.m. local time 1-Nov-18
(Hour) (Date)

CAUTION: Late Submissions, Modifications and Withdrawals: See 19 DCMR Chapter 43 as applicable. All offers are subject to all terms and conditions contained in this solicitation.

10. For Information Contact	A. Name Diane Wooden	B. Telephone (No Collect Calls) (Area Code) (Number) (Ext) 202 727-4800		C. E-mail Address diane.wooden2@dc.gov
-----------------------------	--------------------------------	---	--	---

11. Table of Contents

(X)	Section	Description	Pages	(X)	Section	Description	Pages
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
x	A	History and Background	2	x	I	Contract Clauses	25-36
x	B	Pricing and Schedule	3	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS			
x	C	Statement of Work	4-5	x	J	List of Attachments	37
x	D	Packaging and Marking	6	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
x	E	Inspection and Acceptance	7	x	K	Representations, Certifications and Other Statements of Offerors	38
x	F	Deliveries or Performance	8				
x	G	Contract Administration Data	9-13	x	L	Instructions, Conditions & Notices to Offerors	39-48
x	H	Special Contract Requirements	14-24				

OFFER

12. In compliance with the above, the undersigned agrees, if this offer is accepted within 120 calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. Discount for Prompt Payment: 10 Calendar days % | 20 Calendar days % | 30 Calendar days % | ___ Calendar days %

14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	Amendment Number	Date	Amendment Number	Date

15A. Name and Address of Offeror	Code	Facility	16. Name and Title of Person Authorized to Sign Offer/Contract	
15B. Telephone (Area Code) (Number) (Ext)	15 C. Check if remittance address is different from above - enter address in Schedule Section K.		17. Signature	18. Offer Date

AWARD (TO BE COMPLETED BY GOVERNMENT)

19. Accepted as to Items Numbered	20. Amount	21. Accounting and Appropriation		
22. <input type="checkbox"/> Award - DC OCP Form 201 not required <input type="checkbox"/> Negotiated Agreement - DC OCP Form 201 may be executed	23. Submit Invoices to Address Shown In (1 copy unless otherwise specified)		Item	
24. Administered By (If other than Item 7) Code	25. Reserved for future use			
26. Name of Contracting Officer (Type or Print)	27. Government of the District of Columbia (Signature of Contracting Officer)		28. Award Date	