**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

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<th>2. Amendment/Modification Number</th>
<th>3. Effective Date</th>
<th>4. Requisition/Purchase Request No.</th>
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<td>A01</td>
<td>4/6/2021</td>
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6. Issued By:  
DISTRICT OF COLUMBIA PUBLIC LIBRARY  
Office of Procurement  
901 G Street NW - 4th Floor  
Washington, DC 20001  

7. Administered By (If other than line 6)  
DISTRICT OF COLUMBIA PUBLIC LIBRARY  
Department of Events, Exhibits & Development  
901 G Street NW - 3rd Floor  
Washington, DC 20001

8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)  
Code  
Facility

9A. Amendment of Solicitation No.  
DCPL-2021-R-0034

9B. Dated:  
3/22/2021

10A. Modification of Contract/Order No.  
10B. Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. X is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended. X is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

A. This change order is issued pursuant to: (Specify Authority)  
The changes set forth in Item 14 are made in the contract/order no. in item 10A.

B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of:

C. This supplemental agreement is entered into pursuant to authority of:

X D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, ___ is required to sign this document and return ___ copy to the issuing office.

14. Description of amendment/modification

Caption: GO-GO PROGRAMMING AND ORAL HISTORY CONSULTANT SERVICES

1. See pages 2 through 5 for response to Offeror questions.

2. All other terms and conditions remain unchanged.

Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)  
Diane Wooden

15B. Name of Contractor  
(Diary Wooden)

15C. Date Signed  
4/6/2021

16A. Name of Contracting Officer  
(Diary Wooden)

16B. District of Columbia  
(Diary Wooden)

16C. Date Signed  
4/6/2021
Response to Offeror Questions

1. Is there a current incumbent for this work that has previously been involved with DCPL on putting together pieces of the exhibit and collection of DC’s Go-Go History and culture?
   
   **Response** – No, this is a new solicitation, and an open procurement process.

2. Task A requires managing a minimum of eight (8) oral histories and prepare questions and interviews, complete video recordings - do you have an idea of the length of these interviews or oral histories (e.g., 2 minutes, 1 hour, etc.)?
   
   **Response** – Oral history interviews vary in length but usually last between 1-2 hours each.

3. How will these videos be used or distributed? Does DCPL anticipate having them viewed in an exhibit like space within the MLK Library or to be viewed online?
   
   **Response** – The oral histories in their complete form will become part of The Go-Go Archive at The People’s Archive, to be accessed by researchers, academics, and others interested in the history of go-go in the District. They will be accessible through DigDC, The People’s Archive’s online research hub. Excerpts of the oral histories may be included in the permanent exhibit at the MLK Library, used in online exhibits, or loaned to other institutions for similar purposes.

4. Task B requires planning and managing a minimum of two (2) concerts and a symposium. Does DCPL have an existing virtual event platform to use to be able to provide a program or concert experience both in-person and virtually?
   
   **Response** – Yes.

5. The timeline indicates when the deliverables must be completed, but for the actual concerts and symposium are there preliminary dates as to when the DCPL was hoping to hold these events?
   
   **Response** – No. The base contract period is from the date of contract award through September 30, 2021, with two (2) option years, but we are open to working with the Contractor to determine mutually agreeable dates.
6. There are several different go-go bands throughout DC with multiple band members--how many band members does DCPL want to interview?

   Response – The solicitation is for a total of eight (8) oral histories. There may be multiple band members from one band included as part of the total, if it is mutually determined that those are the most important and most viable oral histories to be collected at the time.

7. Does DCPL want us to interview District residents about go-go music?

   Response – Yes, possibly, if their oral history interview will add to the current available history and knowledge of the go-go scene in the District.

8. How long does DCPL want each interview to be?

   Response – Oral history interviews vary in length but usually last between 1-2 hours each.

9. The write-up specifically states oral histories but would DCPL also like to incorporate visual interviews as well?

   Response – Each oral history should be video-recorded, unless the subject specifies that he or she would prefer not to. In section C.2.1 of the solicitation, it is noted that “Contractor shall perform and organize all outreach and scheduling of oral histories, including scouting locations and scheduling videographers for each interview (unless the subject does not want to be video recorded, with prior approval of DCPL).”

10. How are these programs and oral histories connected-- are we conducting events around the finished oral interviews? Basically, are the programs for District residents to listen/promote the oral interviews?

    Response – No, not necessarily. The programs are intended to be another way to preserve and promote the history and culture of go-go in the District of Columbia, but do not have to specifically tie to the oral histories.

11. When does this project officially start?

    Response – The project can officially begin once a contract has been awarded.
12. When is the expected end date?

Response – As stated in section C.5 of the solicitation, “The Contractor shall complete all tasks and deliverables as described above by September 30, 2021.”

13. Per Line Item C.2.2 TASK B. PROGRAMMING 1. Contractor shall plan and manage a minimum of two (2) go-go concerts and a symposium about go-go, to be held at DC Public Library locations (most likely the Martin Luther King Jr. Memorial Library).

a. Is there a preferred time of year for these concerts?

Response – No.

b. What is the length of time that each concert is expected to last?

Response – Approximately 60 – 90 minutes.


Response – The transmittal letter is a cover letter to accompany the elements of Volume One listed below. There are no required components of the transmittal letter.

15. If the prime hires/uses an independent contractor (videographers, digital media specialist, etc.) to execute specific items within the SOW, would DCPL view them as a subcontractor for the solicitation?

Response – Yes.

16. Section L.7 states the entire contractual budget including option years is $130,000.00 Is the $130,000.00 award for the base year only or is that the total amount for three (3) years (base plus option year 1 and 2)?

Response – $130,000.00 is the total contract award amount for three (3) years (base plus option year 1 and 2).

17. Section L.3.3, please state when the amendment will be posted on the DCPL website for review.

Response – The amendment will be posted to the DCPL website the week of 4/5/2021.
18. Would you mind clarifying if the 2 required performances in the solicitation are supposed to take place at the MLK Library?

Response - We would like to host them at the MLK Library, unless there are extenuating circumstances, or the Contractor makes another suggestion that we feel justifies hosting them at another library location.