

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to provide BOMGAR Software and Licensing Agreement for FY-17 to its Office of Information Technology and System.

3. CONTRACTOR

Carahsoft Technology Corporation

4. ESTIMATED REASONABLE PRICE

\$14,956.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL Office Procurement issued a Request for Quote (RFQ) on March 27, 2017 to two (2) Small-Business Enterprises (SBEs) and one (1) non-SBE. The Procurement Office received responses from all three (3) vendors, and the bid analysis showed that the quoted price of the non-CBE was **35% lower** than that of the lowed priced CBE.

Therefore, a purchase order was issued on April 4, 2017 to Carahsoft Technology Corporation.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

4/4/2017
Date

George A. Martin
George A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

4/10/17
Date

DW
Diane Wooden
Chief Procurement Officer