

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to provide security locks for the Martin Luther King, Jr. Library and Neighborhood Libraries.

3. CONTRACTOR

Central Safe & Locksmith

4. ESTIMATED REASONABLE PRICE

\$6,000.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR


The DCPL Office of Procurement issued a Request for Quotation (RFQ) on September 9, 2016 to three (3) Small Business Enterprises (SBEs), and one (1) non-SBE. We received a bid from the non-SBE, Central Safe & Locksmith, but received no responses from the three (3) SBEs. Therefore, on October 20, 2016, a purchase order was issued for Central Safe and Locksmith.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date

10/20/26


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

10/20/16
Date

Diane Wooden
Diane Wooden
Chief Procurement Officer