

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7.

**2. Minimum Need:**

The District of Columbia Public Library has a need for a Central Monitoring Station for Fire Alarm controls for Martin Luther King Jr. Library and 15 Library Branches.

**3. Estimated Reasonable Cost:**

\$7,000.00.

**4. Facts Which Justify A Sole Source Procurement:**

- A.** The District of Columbia Public Library Fire Alarm systems must be monitored 24 hours, 7 days, a week by law in case of fire in accordance with the DC Department of Regulatory Affairs.
- B.** SimplexGrinnell was the sole contractor that DCPL used to provide installation and programming of all its fire alarm equipment at all the Library Branches after new construction and renovated projects that were completed.
- C.** All monitoring is done by SimplexGrinnell and all emergency notification comes into the main Library Security Control Center and the D.C. Fire Department.
- D.** It is imperative that the fire alarm system be monitored and programmed throughout the Library, thus making it easier for the D.C. Fire Department and the Library to handle all control center contacts.
- E.** All equipment, parts and maintenance is handled by SimplexGrinnell at a cost saving for the government because all systems are manufactured and installed by the company.
- F.** Since SimplexGrinnell was responsible for the installation of the current fire alarm system it would not be feasible or cost effective to solicit for this service.

**5. Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

\_\_\_\_\_  
Contracting Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
EWC

\_\_\_\_\_  
Date