

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library has a need for the services of a Project Manager to continue overseeing the implementation of the Broadband Technology Opportunities Program Public Computing Center (PCC) grant. This grant entails an increase in bandwidth and over 650 additional public access computers at all DCPL locations. In addition, the SBA grant entails training for 1,600 DC residents, along with free and discounted broadband access.

3. Estimated Fair and Reasonable Price:

\$25,000.00.

4. Facts That Justify a Sole Source Procurement:

- A. Laura Brown was the writer of the PCC and SBA grant applications, and as such holds complete and unequaled knowledge of the grant rules, regulations, deliverables, and compliance requirements. No other vendor holds this knowledge, and it cannot be obtained on the open market.
- B. There are no LSDBE vendors that offer PCC/SBA Project Management Services.
- C. In consideration of the above, there are no other sources for Project Management Support.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date