

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library has a need to procure digital content and download services via the library's website from Overdrive Inc.

3. Estimated Fair and Reasonable Price:

\$300,000.00.

4. Facts That Justify a Sole Source Procurement:

A. The District of Columbia Public Library (DCPL) is committed to continuous purchasing and providing access to digital content in a variety of formats.

B. OverDrive Inc. provides a series of services and digital content materials that enable public libraries to lend and download popular audiobooks, eBooks, music, download video and other digital content via the library's website.

C. OverDrive Inc. is the sole source provider of these unique features and systems:

- A customized website service for download digital materials integrated with the library's ILS system for real-time patron authentication.
- Control for the library to set digital book lending policies and manage access and usage of materials.
- The ability to download eBooks capable of operating on portable devices such as iPads, Blackberrys and Smartphones, as well as on all generations of the Amazon Kindle.
- OverDrive Media Console for Windows and MACs, a single integrated desktop client software application for use of download audiobooks, music and video.

- The ability to download audiobooks and music with accessibility features for the blind and visually impaired.
- The ability to download audiobooks and music divided in parts, some with permissions for patrons to burn to standard CDs.
- OverDrive MP3 Audiobooks compatible with MAC/OS, iPods and other Apple devices.
- Digital audio and eBook materials from Pottermore, Books on Tape, Random House, Hachette, HarperCollins, Weston Woods, Phoenix Audio and other publishers only available from OverDrive.
- The ability to download video materials including documentaries, travelogues, feature films and concerts for use with the same integrated desktop client that supports audiobook and music titles.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date