

**DISTRICT OF COLUMBIA LIBRARY  
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section § 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a vendor to provide uniforms for its Office of Facilities Management.

**3. CONTRACTOR**

Alpine Trading Company dba First Image Uniforms

**4. ESTIMATED REASONABLE PRICE**

\$59,887.85

**5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**


DCPL Office Procurement issued a Request for Quote (RFQ) on June 6, 2017 to two (2) Small-Business Enterprises (SBEs) and one (1) non-SBE. The Procurement Office received From one (1) SBE and one (1) non-SBE. Based upon the analysis of the quoted prices received, the SBE's quoted price was much higher than the non-SBE's quoted price, far surpassing the DSLBD's required 12% threshold.

Therefore, a purchase order was issued on June 28, 2017 to Alpine Trading Company.

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.


6/28/2017  
Date

  
Darryn A. Martin  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

6/30/17  
Date

  
Diane Wooden  
Chief Procurement Officer