DISTRIBUTION OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS $250,000.00 OR LESS

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to provide uniforms for its Office of Facilities Management.

3. CONTRACTOR

Alpine Trading Company dba First Image Uniforms

4. ESTIMATED REASONABLE PRICE

$59,887.85

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL Office Procurement issued a Request for Quote (RFQ) on June 6, 2017 to two (2) Small-Business Enterprises (SBEs) and one (1) non-SBE. The Procurement Office received from one (1) SBE and one (1) non-SBE. Based upon the analysis of the quoted prices received, the SBE’s quoted price was much higher than the non-SBE’s quoted price, far surpassing the DSLBD’s required 12% threshold.

Therefore, a purchase order was issued on June 28, 2017 to Alpine Trading Company.
6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

\[Signature\]

Darryn A. Martin
Contract Specialist

Date 6/28/2017

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

\[Signature\]

Diane Wooden
Chief Procurement Officer

Date 6/30/17