

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to supply identification card supplies for DCPL's Office of Public Safety.

3. CONTRACTOR

Identisys, Inc.

4. ESTIMATED REASONABLE PRICE

\$3,354.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

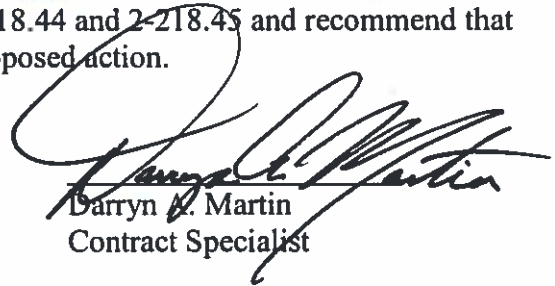
The District of Columbia Public Library (DCPL), Office of Public Safety (OPS), has a need for identification and security badge accessories, including identification cards and customized lanyards printed with the OPS logo. A lanyard is a cord or strap worn around the neck, shoulder, or wrist to carry such items as keys or ID cards.

Identisys, Inc. is a vendor that has provided these accessories to OPS for several years that satisfy the customization specifications for OPS. Therefore, DCPL's Office of Procurement awarded a purchase order to Identisys, Inc. on August 14, 2017.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

8/24/2017
Date


Darryn W. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

8/15/17
Date


Diane Wooden
Chief Procurement Officer