

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to archival supplies for rehousing and maintenance of historic materials for its Department of Collections Development & Management.

3. CONTRACTOR

The Hollinger Corporation

4. ESTIMATED REASONABLE PRICE

\$2,274.50

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

The DCPL Office of Procurement issued a Request for Quotations (RFQ) on Tuesday, September 12, 2017 to one (1) Small Business Enterprise (SBE) and one (1) non-SBE, with a deadline of September 14, 2017. The Office of Procurement received a price quote from the non-SBE, but received no response from the SBE.

Therefore, a purchase order was issued on September 14, 2017 to The Hollinger Corporation.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date


9/14/2017


Barryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

9/14/17
Date


Diane Wooden
Chief Procurement Officer