

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) is seeking a Contractor to provide security locks and various related supplies for all DCPL Branch Libraries for FY-18.

3. CONTRACTOR

Central Safe & Locksmith, LLC

4. ESTIMATED REASONABLE PRICE

\$13,173.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR


DCPL Office Procurement issued a Request for Quote (RFQ) on October 11, 2017 to two (2) Small-Business Enterprises (SBEs) and one (1) non-SBE. The Procurement Office received one response from the non-SBE, but no responses from any of the 2 (2) SBEs by the submission deadline of October 16, 2017.

Therefore, a purchase order was issued on November 20, 2017 to Central Safe & Locksmith LLC.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

11/20/2017
Date


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

11/20/17
Date


Diane Wooden
Chief Procurement Officer