1. AUTHORIZATION
DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED
The District of Columbia Public Library (DCPL) has a need to renew its membership with the Digital Public Library of America for FY-18.

3. CONTRACTOR
Digital Public Library of America

4. ESTIMATED REASONABLE PRICE
$10,000.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR
This service is competition exempt in accordance with D.C. Code § 2-354.13(5): “Memberships in Trade or Professional Organizations.”

6. CERTIFICATION BY THE CONTRACT SPECIALIST
I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

[Signature]
Date: 2/4/2018
Darryl A. Martin
Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

2/14/18
Date

[Signature]
Diane Wooden
Chief Procurement Officer