

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a vendor to provide a battery-powered stair-climbing hand truck for its Department of Facilities Management.

3. CONTRACTOR

Global Equipment Company

4. ESTIMATED REASONABLE PRICE

\$8,268.41

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

The DCPL Office of Procurement received price quotes for the above item from one (1) Small Business Enterprise and one (1) non Small Business Enterprise (non-SBE). In comparing the prices, it was determined that the price submitted by the SBE was far above the 12% threshold (49% in fact) than that submitted by the non-SBE.

Therefore, a purchase order was issued on March 1, 2018, to Global Equipment Company.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

3/1/2018
Date


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/1/18
Date


Diane Wooden
Chief Procurement Officer