1. **AUTHORIZATION**
   
   DC Official Code Section § 2-218.44 and 2-218.45

2. **MINIMUM NEED**
   
   The District of Columbia Public Library (DCPL) has a need to purchase SmarTrip cards for its staff.

3. **CONTRACTOR**
   
   Washington Metro Area Transit Authority

4. **ESTIMATED REASONABLE PRICE**
   
   $1,000.00

5. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**
   
   This service is competition exempt in accordance with D.C. Code § 2-354.13(9): “Public transit farecards, passes and tokens.”

6. **CERTIFICATION BY THE CONTRACT SPECIALIST**
   
   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   3/5/2018

   [Signature]

   Date

   Darryl A. Martin
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/5/18
Date

Diane Wooden
Chief Procurement Officer