

**DISTRICT OF COLUMBIA LIBRARY  
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section § 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need to purchase ten (10) linear book bins for its Palisades Neighborhood Branch Library.

**3. CONTRACTOR**

TMC Furniture, Inc.

**4. ESTIMATED REASONABLE PRICE**

\$14,243.50

**5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

The DCPL Office of Procurement issued a Request for Quotations (RFQ) on Monday, March 12, 2018 to two (2) Small Business Enterprises (SBEs) and one non-SBE. The Procurement Office received price quotes from one Small Business Business Enterprise (SBE), and one non-SBE, while the second SBE did not respond by the March 13, 2018 deadline. Upon analyzing the price quotes received, it was determined that the price quote from the SBE was 38% higher than that received by the non-SBE.

Therefore, a purchase order was awarded to TMC Furniture, Inc. on March 15, 2018.

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

3/15/2018  
Date

  
Darryn A. Martin  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

3/20/18  
Date

DW  
Diane Wooden  
Chief Procurement Officer