

DF/PO586116

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library DCPL is seeking the services of a Contractor to produce two pieces of marketing materials for its FY-18 Sing, Talk & Read (STAR) Books from Birth Program.

3. CONTRACTOR

Carmonamedina Studio LLC

4. ESTIMATED REASONABLE PRICE

\$5,000.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL Office Procurement issued a Request for Quote (RFQ) on June 7, 2018 to one (1) Small-Business Enterprise (SBE) and six (6) non-SBEs for marketing materials for its FY18 Sing, Talk & Read (STAR) Books from Birth Program. The SBE did not respond with a price quote, and of the price quotes received, Carmonamedina Studio submitted lowest price, technically most responsive quote.

Therefore, a purchase order was issued on August 22, 2018 to Carmonamedina Studio LLC.

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6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

9/22/2018
Date


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

8/22/18
Date


Diane Wooden
Chief Procurement Officer