

DF/PO588490

**DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide architectural photography at the new Cleveland Park Library.

**3. ESTIMATED REASONABLE PRICE**

\$3,080.00

**4. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL  
BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE  
(CBE) CONTRACTOR**

Maxine Schnitzer Photography, LLC is an award winning architectural photographer with an extensive background in public building architecture.

Maxine Schnitzer Photography, LLC's unique knowledge of, and relevant experience with, the DC Public Library's building program has equipped her to take interior and exterior images that document the Cleveland Park Library's form, massing, structure, context, lighting, appeal, spatial and tactile elements and perspectives precisely. In addition, Maxine Schnitzer Photography, LLC's images meet the photographic standards required for the Library to submit competitive architect award packages, Library trade journal reviews and architect magazine reviews. The firm's architectural photography has been published in general periodicals and architectural magazines.

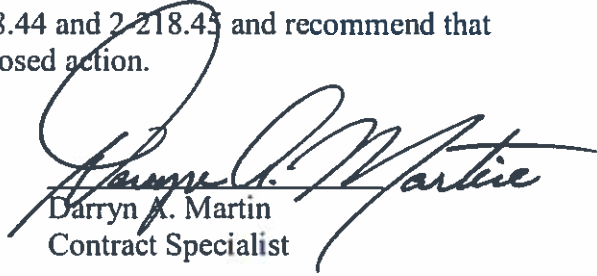
Maxine Schnitzer Photography, LLC's background and experience enables her to perform this task efficiently.

09/22/2018

**5. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

8/22/2018  
Date

  
Darryn A. Martin  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

8/22/18  
Date

  
Diane Wooden  
Chief Procurement Officer