

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section § 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) seeks a qualified contractor to provide all labor, supervision, supplies, materials, and equipment necessary to provide green roof maintenance services for four (4) DCPL neighborhood branch libraries for FY-19.

3. CONTRACTOR

Stormwater Maintenance LLC

4. ESTIMATED REASONABLE PRICE

\$20,000.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

DCPL Office Procurement issued a Request for Quote (RFQ) on December 10, 2018 to one (1) Small-Business Enterprise (SBE) and five (5) non-SBEs that specialize in green roof maintenance services. The Procurement Office did not received a response from the one (1) SBE by the submission deadline of December 31, 2018. Only one of the five SBEs responded with a technical and price proposal by the above deadline. The proposal was reviewed and accepted by the Program Office on January 25, 2019.

Therefore, a purchase order was issued on January 31, 2019 to Stormwater Maintenance LLC.

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.


1/31/2019
Date


Darryn A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

1/31/19
Date


Diane Wooden
Chief Procurement Officer