1. **AUTHORIZATION**

   DC Official Code Section § 2-218.44 and 2-218.45

2. **MINIMUM NEED**

   The District of Columbia Public Library (DCPL) has a need for a vendor to participate in a workshop for its Adult Literacy Resource Center’s Mini-conference for FY19.

3. **CONTRACTOR**

   Tawana Bostic

4. **ESTIMATED REASONABLE PRICE**

   $600.00

5. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

   This service is competition exempt in accordance with D.C. Code § 2-354.13(6): “Entertainers.”

6. **CERTIFICATION BY THE CONTRACT SPECIALIST**

   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   
   Date: 8/21/19

   Darryn A. Martin
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

8/21/19

Date

Diane Wooden
Chief Procurement Officer