

DF/P0609554

**DISTRICT OF COLUMBIA LIBRARY  
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF  
CONTRACTS \$250,000.00 OR LESS**

**1. AUTHORIZATION**

DC Official Code Section § 2-218.44 and 2-218.45

**2. MINIMUM NEED**

The District of Columbia Public Library (DCPL) has a need for a vendor to conduct staff training on race & equity for FY19.

**3. CONTRACTOR**

Celestial Consulting LLC

**4. ESTIMATED REASONABLE PRICE**

\$11,000.00

**5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

The Office of Procurement issued a Request for Quotation (RFQ) on Tuesday, July 2, 2019, with a deadline to submit price quotes by Friday, July 12, 2019. By the submission deadline, the Office of Procurement did not received any price quotes from any Small-Business Enterprises (SBE's), and only one (1) quote from a non-SBE.

A purchase order was awarded on Thursday, September 5, 2019 to Celestial Consuling LLC.

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

Date

9/9/19

Darryn A. Martin  
Contract Specialist

DC/PO/222

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

9/9/19  
Date

Diane Wooden  
Diane Wooden  
Chief Procurement Officer