

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7.

**2. Minimum Need:**

The District of Columbia Public Library requires the services of a Drupal developer to perform complex web application development, including customized workflows and interactive applications. The developer will also take the lead on new site creation for a variety of library projects, and act as a troubleshooter and technical support specialist for PHP and MySQL issues.

**3. Estimated Fair and Reasonable Price:**

\$37,500.00.

**4. Facts That Justify a Sole Source Procurement:**

- A.** The RAO Group was the original architect and engineer for dclibrary.org. It holds unparalleled knowledge of this site that could not be competitively obtained.
- B.** There are no LSDBE vendors that offer Drupal technical support and site/application development services.
- C.** In consideration of the above, there are no other sources for Drupal support.

**5. Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

\_\_\_\_\_  
Contracting Officer

\_\_\_\_\_  
Date