DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library has a need for a contractor to provide Web Hosting Services to its Web Intranet Sites and the Digital Archive Website. These sites require a reliable and secure hosted environment.

3. Estimated Fair and Reasonable Price:

$40,185.00.

4. Facts That Justify a Sole Source Procurement:

A. The Triage Group was the original architect and engineer for dclibrary.org.
   It holds unparalleled knowledge of this site that could not be competitively obtained.

B. The Triage Group is the only DBE Company authorized to participate in the Federal E Rate program, a key component of the DCPL’s technology strategy.

C. The Triage Group is the only LSDBE vendor that offers cloud computing hosting and support service.

D. There are no other CSBE firms that provide E Rate reimbursable web hosting services. So essentially there are no other sources for Web Hosting support Services.
5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

_______________________  _________________
Contract Specialist  Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

_______________________  _________________
Contracting Officer  Date