1. **AUTHORIZATION**

   DC Official Code Section § 2-218.44 and 2-218.45

2. **MINIMUM NEED**

   The District of Columbia Public Library (DCPL) has a need to renew its subscription to Treeno Software SaaS OCR Service & User License.

3. **CONTRACTOR**

   Treeno Software, Inc.

4. **ESTIMATED REASONABLE PRICE**

   $2,988.00

5. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

   This service is competition exempt in accordance with D.C. Code § 2-354.13(8): "Maintenance and support of existing software and technology to the extent that the creator of the intellectual property is still protected and is the only source of the maintenance and support of the existing software and technology."

6. **CERTIFICATION BY THE CONTRACT SPECIALIST**

   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   [Signature]

   Date: 9/8/2026

   Darryn A. Martin
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

9/30/16
Date

Diane Wooden
Chief Procurement Officer