

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library has a need to purchase The Washington Times Newspaper for various Library branches.

3. Estimated Fair and Reasonable Price:

\$4,000.00.

4. Facts That Justify a Sole Source Procurement:

A. The mission of the District of Columbia Public Library is to provide equitable access to information tailored to customer needs, equipping people to learn all their lives, to embrace diversity and to build a thriving city. To support the mission, the Library has need of online tools, available both in the libraries and remotely, to provide information to customers varying in age, education, and ethnic background and the wide breadth of information they request on a daily basis.

B. The Washington Times newspaper has exclusive rights to its newspapers. Their material is proprietary and cannot be obtained from other sources. The D.C. Public Library must provide a broad range of newspapers to meet the demands of the citizens, businesses, organizations, and institutions for research, education, and leisure. For efficiency and fast delivery, the library uses various order plans and subscriptions. A subscription plan with The Washington Times Newspaper allows the library to receive the material automatically within the subscription year.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date