

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library requires a technology contractor to develop an interactive website to plot passages from DC Literature on a Google-Style Map. These services are part of a competitive LSTA Grant Award, to be provided at cost. The technology contractor should have experience delivering a project(s) of similar size and scope.

3. Estimated Fair and Reasonable Price:

\$16,000

4. Facts That Justify a Sole Source Procurement:

- A. Beekeeper group is the designated technology contractor on the LSTA grant award. There is no other contractor on the grant award that can do this type of work.
- B. Beekeeper completed projects of similar size and scope within the last year for several trade organizations. They are a leading technology firm for interactive, map-based websites with social media tools. There is no charge for Beekeeper staff time on the project.
- C. Beekeeper's direct costs were listed and approved in the LSTA grant award, including URL Purchase, Site Design, Coding, and Designated Subject Matter Experts in DC Fiction and Literature.
- D. Beekeeper is knowledgeable about the goals and objectives of the project. They provided input and expertise in development of similar systems for media based usage.
- E. The price is fair and reasonable. All Beekeeper staff time is pro bono.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date