

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7.

**2. Minimum Need:**

The District of Columbia Public Library received a two-year sub grant from the Federal Government as part of the Broadband Technology Opportunity Program. The term of the grant states that the federal government will pay 70% of the project costs and DC Public Library must fund 30% of the project. This procurement represents a portion of the federal government's 70% contribution.

This is the third and final year of the program. The program entails the training of 1,600 District Residents in technology and computer literacy. A key nongovernmental partner in this sub grant is Byteback Inc. Funding for this project was contingent on the engagement of a nonprofit partner. Byteback is the nonprofit partner engaged for aspects of the final phase of the training program.

**3. Estimated Fair and Reasonable Price:**

\$218,229.60

**4. Facts That Justify a Sole Source Procurement:**

- A. Byteback is the nonprofit partner identified in the Broadband Technology Opportunity Program.
- B. There are no CSBE vendors that offer these services.
- C. In consideration of the above, there are no other sources for training.

**5. Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

\_\_\_\_\_  
Contracting Officer

\_\_\_\_\_  
Date