

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7

**2. Minimum Need:**

The District of Columbia Public Library (DCPL) has a need for basic Heartsaver AED & CPR training services for public service employees (Branch Managers, Public Safety Officers and branch employees, etc.).

**3. Estimated Fair and Reasonable Price:**

\$3,610.00

**4. Facts That Justify a Sole Source Procurement:**

- A.** The George Washington University Medical Faculty Associates (GW MFA), Department of Emergency Medicine Training Center provides the largest multi-specialty physician practice in Washington, DC committed to service excellence in patient care and education.
- B.** GW MFA Department of Emergency Medicine Training Center delivers the highest quality training delivered by top clinicians and includes cutting edge research.
- C.** GW MFA is the current Oversight Physician of the twenty-five (25) AED machines located in the neighborhood libraries. They review and make recommendations after significant events related to cardiac arrest or use of AED.
- D.** GW MFA had provided certified training for 100 DCPL staff members in the use of AED and CPR in 2011. Additionally, they also provided web-based software for tracking all AED serial numbers, expiration dates of pads/batteries, AED locations, training/certification of individuals, and device inspections.

- E. GW MFA is the only (exclusive dealer) seller, installer and service company designated to fulfill the District of Columbia Government requirement that organizations that have an AED.
- F. GW MFA provides program management access for non-emergency/emergency consultation on the Medical Direction program.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Contract Specialist

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

\_\_\_\_\_  
Contracting Officer

\_\_\_\_\_  
Date