DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

FINDINGS

1. **Authorization:**

   19 DCMR § 4320.7

2. **Minimum Need:**

   The District of Columbia Public Library (DCPL) has a need for basic Heartsaver AED & CPR training services for public service employees (Branch Managers, Public Safety Officers and branch employees, etc.).

3. **Estimated Fair and Reasonable Price:**

   $3,610.00

4. **Facts That Justify a Sole Source Procurement:**

   A. The George Washington University Medical Faculty Associates (GW MFA), Department of Emergency Medicine Training Center provides the largest multi-specialty physician practice in Washington, DC committed to service excellence in patient care and education.

   B. GW MFA Department of Emergency Medicine Training Center delivers the highest quality training delivered by top clinicians and includes cutting edge research.

   C. GW MFA is the current Oversight Physician of the twenty-five (25) AED machines located in the neighborhood libraries. They review and make recommendations after significant events related to cardiac arrest or use of AED.

   D. GW MFA had provided certified training for 100 DCPL staff members in the use of AED and CPR in 2011. Additionally, they also provided web-based software for tracking all AED serial numbers, expiration dates of pads/batteries, AED locations, training/certification of individuals, and device inspections.
E. GW MFA is the only (exclusive dealer) seller, installer and service company designated to fulfill the District of Columbia Government requirement that organizations that have an AED.

F. GW MFA provides program management access for non-emergency/emergency consultation on the Medical Direction program.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

__________________________________________________________________________

Contract Specialist

Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

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Contracting Officer

Date