

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library has a need to obtain specific materials and services from Gale Gateways. This information consists of 22 databases, 50 reference E-books, a Virtual Library and other value added services.

3. Estimated Fair and Reasonable Price:

\$254,593,00

4. Facts That Justify a Sole Source Procurement:

The mission of the District of Columbia Public Library (DCPL) is to provide equitable access to information tailored to customer needs, equipping people to learn throughout their lives, embracing diversity and building a thriving city. To support the overall mission the Library has need of online tools that provide access to educational, informational and research data for children, teens and adults.

Customers and Library Staff seek information on a daily basis, depending regularly on up to date, authoritative online resources that can be accessed in the library, at home, office and other “remote” locations – using Cable, Wi-Fi, broadband, smart phones and other devices. The Library is organizing information to provide access in high demand areas. These include: Job and Careers, Business Information, General Homework Help for children, teens and adult learners and Literature. Gale Gateways can provide the service and content to deliver information in these key areas through the Gale Gateway product and selected licensed electronic databases.

GALE Gateways are customizable websites that link from the Library’s current website and make the library’s digital resources more discoverable and accessible. Gateways bring users to an environment where electronic resources, from both Gale and other vendors, are grouped thematically and have relevance.

Value-added services provided with Gateways at no additional cost include the following:

Marketing & promotional support services;
Web/tech support services;
Social media resources;
Training and staff awareness & support;
Patron training and awareness &
Project management services.

GALE Gateway is the sole source provider for all of the proposed products.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date