

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45

2. MINIMUM NEED

The District of Columbia Public Library (DCPL) has a need for a Contractor to provide Herman Miller furniture for the Martin Luther King Jr. Memorial Library (MLK) and four (4) neighborhood branch libraries.

3. CONTRACTOR

Herman Miller

4. ESTIMATED REASONABLE PRICE

PO535496	\$ 818.11
PO535502	\$ 1,486.22
PO535506	\$ 2,154.33
PO535510	\$ 3,718.40
PO535512	<u>\$ 3,926.70</u>
Total	\$12,103.76

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

Additional Herman Miller stools and chairs were needed at MLK and four (4) neighborhood branch libraries. The required stools and chairs match the existing Herman Miller furniture purchased by DCPL for the libraries in 2014 and August 2015. In addition, Herman Miller only sells their furniture through authorized retail dealers. American Office of Washington, DC is the authorized dealer located in the District of Columbia. There are no SBE/CBE dealers on the list of authorized Herman Miller dealers. See the attached list.


DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of

6. CERTIFICATION BY THE CONTRACT SPECIALIST

I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

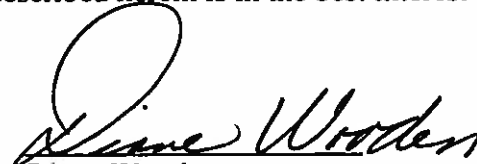
12/6/2015
Date


Darryl A. Martin
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

12/16/15
Date


Diane Wooden
Chief Procurement Officer