

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**FINDINGS**

**1. Authorization:**

19 DCMR § 4320.7.

**2. Minimum Need:**

The District of Columbia Library (DCPL) has the need for a centralized system data server for various building automation systems to be installed to help alleviate some of the HVAC issues and site scheduling as well as have the ability to monitor the energy consumption of the buildings more efficiently,

**3. Estimated Fair and Reasonable Price:**

\$27,016.00.

**4. Facts That Justify a Sole Source Procurement:**

Johnson Controls Energy Management Systems have been installed in all newly constructed DCPL buildings to include Anacostia, Benning, Watha T. Daniel/Shaw, Francis Gregory and Tenley Libraries. These 5 libraries are the only libraries out of the 25 libraries, system wide, that currently have Metasys control equipment. These locations need to be monitored remotely from a single location. In addition all JCI equipment is proprietary equipment with software and parts only available thru JCI. Using any other contractor who would then still need to use JCI will increase DCPL costs significantly.

**5. Certification by the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

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Contract Specialist

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Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

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Contracting Officer

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Date