

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library supports Summer Reading through unique programming geared for children. These programs have specific topics, outcomes, and appeal that compliment the theme of summer reading as set by the Collaborative Summer Library Program, of which DCPL is a part. This year's unique theme for Summer Reading is "Dig Into Reading". This theme is being enhanced with programs that are designed to reach out to children and provide them with a unique experience they wouldn't otherwise have access to.

3. Estimated Fair and Reasonable Price:

\$3,910.00

4. Facts That Justify a Sole Source Procurement:

- A. Karen O. Brown is a professional artist with extensive experience as an arts educator. She draws students into learning curriculum as they discover the joys of artistic expression. She conducts 30 to 40 workshops and residencies a year in DC, MD and VA for organizations such as The Kennedy Center, Class Acts Arts, WPAS, The Smithsonian's National Museum of African Art and Natural History Museum.
- B. Karen has permanent art installations at the DC Commission for the Arts, Children's National Medical Center and The DC Convention Center. In 2010, she completed a 23' mural with 1st through 5th graders at Ideal Academy Public Charter School based on the painted house designs of the Ndebele women of South Africa.
- C. Karen's programs create excitement while exploring topics such as: butterfly life-cycle, rain forest, immigration, habitats, weather,

transportation, vocabulary-building, and pollutions. These topics fit well into this year's Collaborative Summer Library Program theme.

- D. Based on the number and frequency of programs Karen Brown will be presenting at the DC Public Library branches, this is a fair and reasonable price.

Therefore, Karen Brown is the best and most cost-effective choice for this project.

5. Certification By the Contract Specialist:

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date