

**DETERMINATION AND FINDINGS FOR A
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization

19 DCMR § 4320.7.

2. Minimum Need:

The District of Columbia Public Library has a need to procure services from Keystone US Management/TYCO to provide Security Alarm Monitoring & Software Maintenance Services for the entire Martin Luther King Jr Library System.

3. Estimated Reasonable Cost:

\$51,803.59.

4. Facts Which Justify A Sole Source Procurement:

- A. Keystone US Management/TYCO has been designated the security entity to provide hardware for the DC Government Citywide Credentialing Program and central alarm monitoring system for DC Government buildings. In order to maintain consistency and further develop these programs, DCPL strives to install and monitor Keystone US Management/TYCO security systems in each of its new and renovated libraries.
- B. These complex security systems require design services provided by Keystone US Management/TYCO. Keystone US Management/TYCO met with Library Security Officers to determine the best system for each location. Installing such an extensive security system in our libraries requires that the wire conduits and other hardware that will constitute the system be installed concurrently with the electrical system rough-in. Having Keystone US Management/TYCO as the sole security contractor will give the library the necessary security and monitoring services as well as the compatibility to interact with the District wide security systems.
- C. There is a continued need for the security and software maintenance of the alarms throughout the MLK System. With this maintenance we can preserve the use of the system.
- D. It is for these reasons outlined herein that a sole source contract is recommended for award to Keystone US Management/TYCO Government Systems Group.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Contracting Officer

Date