DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF CONTRACTS LESS THAN $250,000.00 OR LESS

1. **AUTHORIZATION**
   
   DC Official Code Section 2-218.44 and 2-218.45

2. **MINIMUM NEED**

   The District of Columbia Public Library (DCPL) has a need for a Contractor to provide newspaper advertising services on an as needed basis.

3. **ESTIMATED REASONABLE PRICE**

   $5,425.00

4. **FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR**

   DCPL searched the DSLBD website and the DC Supply Schedule on the OCP website in an effort to find certified businesses that could provide news media advertising with a newspaper format. DCPL could not find any SBE/CBE businesses on either website. As a result, DCPL issued a purchase order to The Washington Informer on November 16, 2015. This acquisition falls under competition exemption code 2-354.13, number 12 (Purchases of advertising in all media, including electronic, print radio, and television).

5. **CERTIFICATION BY THE CONTRACT SPECIALIST**
   
   I have reviewed the above findings and certify that they are sufficient to justify the procurement of goods and services from other than a SBE or CBE contractor in accordance with DC Official Code Section 2-218.44 and 2-218.45 and recommend that the Chief Procurement Officer approve this proposed action.

   
   Date 11/14/15

   Ameer M. Abdullah, Sr.
   Contract Specialist
DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

11/14/15

Diane Wooden
Chief Procurement Officer