

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. Authorization:

19 DCMR § 4320.7.

2. Minimum Need:

OCLC Cataloging Services Deposit Account for ongoing cataloging services and resource sharing tools – Renewal.

3. Estimated Fair and Reasonable Price:

\$72,000 for 12 months of cataloging services and resource sharing tools.

4. Facts That Justify a Sole Source Procurement:

The District of Columbia Public Library builds and maintains collections for the City's residents and customers. The library requires cataloging and resource sharing tools to provide access to its collections. OCLC Online Computer Library Center, Inc. (OCLC) is the sole source provider for online cataloging services, interlibrary loan and First Search services. OCLC Services are offered through OCLC Easter Service Center.

OCLC's online cataloging utility (World Cat) is the world's premier bibliographic database. OCLC continually strives to enrich the content of WorldCat through its member's participants. The record contained in WorldCat will facilitate resource sharing for the Library with libraries in the District of Columbia, nationally and internationally. OCLC has developed an online reference service known as FirstSearch service which provides access to WorldCat (among other databases). The FirstSearch service and WorldCat are supplied solely by OCLC either directly or through its authorized distributors.

5. Certification by the Associate Director of Collections:

I hereby certify that the above facts are accurate and complete.

Elissa Miller
Associate Director of Collections

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

Jonathan Butler
Chief Business Officer

Date