

**DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

FINDINGS

1. AUTHORIZATION:

19 DCMR § 4320.7.

2. MINIMUM NEED:

The District of Columbia Public Library (DCPL), Collections Division, has a need to renew its subscription with Online Computer Library Center, Inc. (OCLC) for online cataloging services, interlibrary loan and FirstSearch services for the period April 20, 2014 through April 15, 2015.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is \$72,000.00.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

OCLC is the sole source provider for online cataloging services, interlibrary loan and FirstSearch services. OCLC Services are offered through OCLC Eastern Service Center.

OCLC's online cataloging utility (World Cat) is the world's premier bibliographic database. OCLC continually strives to enrich the content of WorldCat through its member's participants. The record contained in WorldCat will facilitate resource sharing for the Library with libraries in the District of Columbia, nationally and internationally. OCLC has developed an online reference service known as FirstSearch service which provides access to WorldCat (among other databases). The FirstSearch service and WorldCat are supplied solely by OCLC either directly or through its authorized distributors.

5. **CERTIFICATION BY THE ASSOCIATE DIRECTOR OF COLLECTIONS:**

I hereby certify that the above facts are accurate and complete.

Elissa Miller
Associate Director of Collections

Date

6. **CERTIFICATION BY THE CONTRACT SPECIALIST:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

Darryn A. Martin
Contract Specialist

Date

DETERMINATION

Based on the above findings and in accordance with the DCPL procurement regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of DCPL.

Diane Wooden
Chief Procurement Officer

Date