

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

**CAPTION:** On Demand Books Espresso annual maintenance

**PROPOSED CONTRACTOR:** OnDemandBooks

**PROGRAM AGENCY:** DCPL Office of Information Technology

**FINDINGS**

**1. Authorization:**

D.C. Official Code §2-354.04, 19 DCMR §4320.7

**2. Minimum Need:**

The District of Columbia Public Library (DCPL) minimum need is to purchase annual maintenance and license for the On Demand Books Espresso Book Machine.

**3. Estimated Fair and Reasonable Price:**

\$11,840.00

**4. Facts That Justify a Sole Source Procurement:**

- A. The Espresso Book Machine is used to self-publish and print books at DCPL.
- B. OnDemandBooks is the manufacturer and sole provider of maintenance, license, and specialized services for the Espresso Book Machine.
- C. Espresso Book Machine is a proprietary product that is only available from On Demand Books and On Demand Books retains the exclusive copyright, trade secret and patent rights to the Espresso Book Machine.
- D. On Demand Books has sole knowledge of the development of the Espresso Book Machine and configuration requirements exclusive to the Espresso Book Machine.
- E. In consideration of the above, On Demand Books is the only source able to provide the maintenance and license required by DCPL.

**5. CERTIFICATION BY THE OFFICE OF INFORMATION TECHNOLOGY:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cedric Givens  
Deputy IT Director

**6. CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority, I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Darryn A. Martin  
Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Diane Wooden  
Chief Procurement Officer