DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

CAPTION: On Demand Books Espresso annual maintenance
PROPOSED CONTRACTOR: OnDemandBooks
PROGRAM AGENCY: DCPL Office of Information Technology

FINDINGS

1. Authorization:
   D.C. Official Code §2-354.04, 19 DCMR §4320.7

2. Minimum Need:
   The District of Columbia Public Library (DCPL) minimum need is to purchase annual maintenance and license for the On Demand Books Espresso Book Machine.

3. Estimated Fair and Reasonable Price:
   $11,840.00

4. Facts That Justify a Sole Source Procurement:
   A. The Espresso Book Machine is used to self-publish and print books at DCPL.
   B. OnDemandBooks is the manufacturer and sole provider of maintenance, license, and specialized services for the Espresso Book Machine.
   C. Espresso Book Machine is a proprietary product that is only available from On Demand Books and On Demand Books retains the exclusive copyright, trade secret and patent rights to the Espresso Book Machine.
   D. On Demand Books has sole knowledge of the development of the Espresso Book Machine and configuration requirements exclusive to the Espresso Book Machine.
   E. In consideration of the above, On Demand Books is the only source able to provide the maintenance and license required by DCPL.
5. **CERTIFICATION BY THE OFFICE OF INFORMATION TECHNOLOGY:**

I hereby certify that the above facts are accurate and complete.

____________________  __________________________
Date                        Cedric Givens
                        Deputy IT Director

6. **CERTIFICATION BY THE CONTRACT SPECIALIST**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source procurement was published in accordance with D.C. Official Code §2-354.04 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source method of procurement for this proposed action.

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Date                        Darryn A. Martin
                        Contract Specialist

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR §4320.7 I hereby determine that the award of this sole source action for the services described herein is in the best interest of the District of Columbia Public Library.

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Date                        Diane Wooden
                        Chief Procurement Officer