DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

FINDINGS

1. **Authorization:**

   19 DCMR § 4320.7.

2. **Minimum Need:**

   The District of Columbia Public Library’s (DCPL) minimum need is to purchase

3. **Estimated Fair and Reasonable Price:**

   $115,000.00

4. **Facts That Justify a Sole Source Procurement:**

   A. The District of Columbia Public Library “Digital Commons” project will
      offer many possibilities to residents, community partners, and entrepreneurs
      --- with a focus on digital literacy and digital collaboration. There will also
      be a book espresso machine, along with many Internet PCs and iMacs,
      media/graphic creation stations, express computers, an eResources
      discovery station, an eReader Device bar with several types of readers, 3D
      printer, Skype station, video phone for ASL, smart boards, a 50 person
      meeting area and several conference spaces.

   B. On-Demand Books, LLC is the developer and sole provider for all “on-
      demand” book production known as the Expresso Book Machine [EBM],
      consisting of specialized software and services that allows users to operate
      the EBM and also allows users to access On-Demand Books.

   C. Also unique to the EBM is the ExpressNet software, which provides a
      catalogue of content in an electronic format suitable for production on the
      EBM, enabling the encrypted transmission of such content, and allows for
      detailed transaction reporting.

   D. Particularly, the EBM is unique and works directly in tandem with the
      company software.

   E. On-Demand Books, LLC has sole knowledge of the development of the
      EBM software and certain configuration requirements that is exclusive.
F. In consideration of the above, On-Demand Books, LLC is the only source able to provide the EBM license and software required by DCPL.

5. **Certification By the Contract Specialist:**

I hereby certify that the above facts are accurate and complete.

__________________________  ______________________
Contract Specialist          Date

**DETERMINATION**

Based on the above findings and in accordance with the DCPL Procurement Regulations, 19 DCMR § 4320.7 I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the D.C. Public Library.

__________________________  ______________________
Contracting Officer          Date