

**DISTRICT OF COLUMBIA LIBRARY
DETERMINATION & FINDINGS FOR MANDATORY SET-ASIDE OF
CONTRACTS \$250,000.00 OR LESS**

1. AUTHORIZATION

DC Official Code Section 2-218.44 and 2-218.45.

2. MINIMUM NEED

The District of Columbia Library (DCPL) has a need for a contractor to assist in the management and medical oversight of DCPL's Automated External Defibrillator (AED) Program for FY16.

3. CONTRACTOR

George Washington Medical Faculty & Associates

4. ESTIMATED REASONABLE PRICE

\$6,200.00

5. FACTS WHICH JUSTIFY AWARD TO OTHER THAN A CERTIFIED SMALL BUSINESS ENTERPRISE (SBE) OR CERTIFIED BUSINESS ENTERPRISE (CBE) CONTRACTOR

- A. George Washington Medical Faculty & Associates (GW) has managed DCPL's Automated External Defibrillator (AED) program since 2012.
- B. In an effort to comply with the provisions of DC Code 2-354.13(8); DC Code Section 2-218.44, and DC Code Section 2-218.45, DCPL, on October 26, 2015, reached out to DSLBD to obtain a list of CBE firms who were qualified to provide the above AED services. DSLBD on November 2, 2015 forwarded a list of four (4) firms. DCPL sent an overview of the required services via email to the four (4) firms on November 2, 2015, asking if they were interested in submitting a quote for the services. The four (4) CBE firms showed interest and a Request for Quote was forward to all four (4) firms including GW.
- C. GW was the only company that submitted a quote in response to the RFQ.

DETERMINATION

Based on the above findings and in accordance with the DCPL Procurement Regulations, DC Official Code Section 2-218.44 and 2-218.45, I hereby determine that the award of this procurement action for the goods or services described herein is in the best interest of the District of Columbia Public Library.

12/8/15
Date


Diane Wooden
Chief Procurement Officer