



Order No : PO442263 -Teen Radio Afterschool Program (Youth202)-revised

Issued on Thu, 04 Oct, 2012

Supplier:

RADIO ROOTZ DC
 1215 W. Street, NW
 Washington , DC 20009
 Phone: 202.596.1893
 Fax:
 Contact: LEIGH ANN CALDWELL

Ship To:

MLK Library - Director's Office
 901 G Street, NW; Room 400
 Washington, DC 20001
 United States

Bill To:

DC Public Library - Chief Financial Officer
 901 G Street NW Room 441
 Washington, DC 20001
 United States
 Phone: 1(202) 727-1198

Deliver To:

Rebecca Renard

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
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1	Radio Rootz DC is needed to provide twice ...		each	12,000	Fri, 05 Oct, 2012	\$1.00USD	\$12,000.00USD
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Radio Rootz DC is needed to provide twice weekly afterschool radio training for 15 teens each semester. They will do two sessions of two-hours each session from October 2012-June 2013, to continue DCPL's Youth202 teen information website, Twitter, and radio program. A complete scope of work is attached to this requisition.

If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: na

Bill To Contact: Accounts Payable

Requester: Rebecca Renard

Form:

Delivery Date: Fri, 5 Oct, 2012

PR No.: RQ788299

Total	\$12,000.00USD
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Comments

- SUBMITTED by **Rebecca Renard** on *Wednesday, October 3, 2012 at 11:43 AM* with comment (1 document attached)
Please see scope of work/quote attached. (Rebecca Renard, Wed, 03 Oct, 2012)
- COMMENT by **aribasystem** on *Thursday, October 4, 2012 at 9:48 AM*
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV***** (aribasystem, Thu, 04 Oct, 2012)
- COMMENT by **aribasystem** on *Thursday, October 4, 2012 at 9:48 AM*
FOB is Destination unless specified otherwise (aribasystem, Thu, 04 Oct, 2012)
- COMMENT by **aribasystem** on *Thursday, October 4, 2012 at 9:48 AM*
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Thu, 04 Oct, 2012)