



Order No : PO444093 -Lectorum Spanish Language Materials - MTP

Issued on Wed, 10 Oct, 2012

Supplier:

LECTORUM PUBLICATIONS, INC.
205 CHUBB AVENUE
LYNDHURST, NJ 07071
United States
Phone: 1201.559.2200
Fax: 1201.939.7450

Ship To:

MLK Library - Collection Development and
Management
901 G Street, NW; Room 417
Washington, DC 20001
United States

Bill To:

DC Public Library - Chief Financial
Officer
901 G Street NW Room 441
Washington, DC 20001
United States
Phone: 1(202) 727-1198

Deliver To:

Elissa Miller

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Lectorum Sole source for purchase of Spanish ...		each	15,000	Thu, 20 Sep, 2012	\$1.00USD	\$15,000.00USD

Lectorum Sole source for purchase of Spanish language materials for adults, teens and children at MTP - FY13

If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: n/a
Bill To Contact: Accounts Payable
Requester: Elissa Miller
Form:
Delivery Date: Thu, 20 Sep, 2012
PR No.: RQ784305

Total \$15,000.00USD

Comments

- COMMENT by **aribasystem** on *Wednesday, October 10, 2012 at 10:10 AM*
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Wed, 10 Oct, 2012)
- COMMENT by **aribasystem** on *Wednesday, October 10, 2012 at 10:10 AM*
FOB is Destination unless specified otherwise (aribasystem, Wed, 10 Oct, 2012)
- COMMENT by **aribasystem** on *Wednesday, October 10, 2012 at 10:10 AM*
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV**** (aribasystem, Wed, 10 Oct, 2012)