



Order No : PO445876 -Printer Management Systems

Issued on Tue, 16 Oct, 2012

Supplier:

CAPITOL OFFICE SOLUTIONS
 9065 GUILFORD ROAD
 COLUMBIA, MD 21046-
 United States
 Phone: 1301.937.5030
 Fax: 1301.937.6031
 Contact: CAROL GREENE

Ship To:

MLK Library - Director's Office
 901 G Street, NW; Room 400
 Washington, DC 20001
 United States

Bill To:

DC Public Library - Chief Financial Officer
 901 G Street NW Room 441
 Washington, DC 20001
 United States
 Phone: 1(202) 727-1198

Deliver To:

Michelle Johnson

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Printer Management Systems		each	27,900	Fri, 05 Oct, 2012	\$1.00USD	\$27,900.00USD

Printer Management Systems

If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: n/a
 Bill To Contact: Accounts Payable
 Requester: Michelle Johnson
 Form:
 Delivery Date: Fri, 5 Oct, 2012
 PR No.: RQ788722

Total	\$27,900.00USD
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Comments

- COMMENT by **aribasystem** on *Tuesday, October 16, 2012 at 9:45 AM*
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Tue, 16 Oct, 2012)
- COMMENT by **aribasystem** on *Tuesday, October 16, 2012 at 9:45 AM*
FOB is Destination unless specified otherwise (aribasystem, Tue, 16 Oct, 2012)
- COMMENT by **aribasystem** on *Tuesday, October 16, 2012 at 9:45 AM*
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV**** (aribasystem, Tue, 16 Oct, 2012)