



Order No : PO447146 -Project Management for NTIA Grant Support

Issued on Fri, 19 Oct, 2012

Supplier:

LAURA BROWN
127 LONGFELLOW STREET NW
WASHINGTON, DC 20011-0010
Phone: 240.481.4789
Fax:
Contact: LAURA BROWN

Ship To:

MLK Library - Director's Office
901 G Street, NW; Room 400
Washington, DC 20001
United States

Bill To:

DC Public Library - Chief Financial Officer
901 G Street NW Room 441
Washington, DC 20001
United States
Phone: 1(202) 727-1198

Deliver To:

Michelle Johnson

| Item | Description | Part Number | Unit | Qty | Need By | Unit Price | Extended Amount |
|------|---|-------------|------|-----|-------------------|-------------|-----------------|
| 1 | Project Management for NTIA Grant Support | | each | 250 | Tue, 09 Oct, 2012 | \$100.00USD | \$25,000.00USD |

Project Management for NTIA Grant Support

If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: n/a

Bill To Contact: Accounts Payable

Requester: Michelle Johnson

Form:

Delivery Date: Tue, 9 Oct, 2012

PR No.: RQ788885

| | |
|--------------|-----------------------|
| Total | \$25,000.00USD |
|--------------|-----------------------|

Comments

- SUBMITTED by **Michelle Johnson** on *Friday, October 5, 2012 at 1:45 PM* with comment (2 documents attached)
Quote for Laura Brown attached. D and F Attached. (Michelle Johnson, Fri, 05 Oct, 2012)
- COMMENT by **aribasystem** on *Friday, October 19, 2012 at 9:25 AM*
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV***** (aribasystem, Fri, 19 Oct, 2012)
- COMMENT by **aribasystem** on *Friday, October 19, 2012 at 9:25 AM*
FOB is Destination unless specified otherwise (aribasystem, Fri, 19 Oct, 2012)
- COMMENT by **aribasystem** on *Friday, October 19, 2012 at 9:25 AM*
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Fri, 19 Oct, 2012)