



# Order No : PO453105 -GED Subject Specific Tutoring

Issued on Thu, 27 Dec, 2012

**Supplier:**

LIVING WAGES OF WASHINGTON  
4235 4TH ST SE  
PO BOX 6967  
WASHINGTON, DC 20032  
United States  
Phone: 1202.563.3709  
Fax: 1202.574.3968

**Ship To:**

MLK Library - Literacy Resources Division  
901 G Street, NW, Room 300  
Washington, DC 20001  
United States

**Bill To:**

DC Public Library - Chief Financial Officer  
901 G Street NW Room 44 I  
Washington, DC 20001  
United States  
Phone: 1(202) 727-1198

**Deliver To:**

Marcia Harrington

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	<b>GED Subject-Specific Tutoring</b> Provide ...		each	26,375	Thu, 20 Dec, 2012	\$1.00USD	\$26,375.00USD

**GED Subject-Specific Tutoring**

Provide tutoring in GED subject-areas to adult learners who have taken the GED Practice Test at the DC Public Library and need skill boosting in one of the subject areas. Providing the tutoring services includes:

- 1) Securing the services of 3-4 GED tutors in consultation with the Adult Literacy Resource Center.
- 2) Coordinating the tutoring in consultation with the ALRC: a 3-hour orientation for tutors on project logistics and resources; placement of tutors with students who have taken GED Practice Tests at the ALRC; accepting/filing tutoring reports and paying tutors on an assigned schedule for hours of instruction and planning; invoicing the DC Public Library for project costs on an assigned schedule.

Total project hours are 1055 hours at the rate of \$25 per hour; total cost is \$26,375.

If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: na

Bill To Contact: Accounts Payable

Requester: Harrington, Marcia

Form:

Delivery Date: Thu, 20 Dec, 2012

PR No.: RQ795719

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**Total** \$26,375.00USD

## Comments

- COMMENT by **aribasystem** on *Thursday, December 27, 2012 at 6:38 AM*  
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Thu, 27 Dec, 2012)
- COMMENT by **aribasystem** on *Thursday, December 27, 2012 at 6:38 AM*  
FOB is Destination unless specified otherwise (aribasystem, Thu, 27 Dec, 2012)
- COMMENT by **aribasystem** on *Thursday, December 27, 2012 at 6:38 AM*  
\*\*\*\*\*GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV\*\*\*\*\* (aribasystem, Thu, 27 Dec, 2012)