



Order No : PO462634 -Blue Sky Puppet Theater

Issued on Thu, 23 May, 2013

Supplier:

BLUE SKY PUPPET THEATER, INC.
4301 VAN BUREN STREET
UNIVERSITY PARK, MD 20782
United States
Phone: 1301.927.5599
Fax: 1301.927.8813
Contact: MICHAEL COTTER

Ship To:

MLK Library - Director's Office
901 G Street, NW; Room 400
Washington, DC 20001
United States

Bill To:

DC Public Library - Chief Financial Officer
901 G Street NW Room 441
Washington, DC 20001
United States
Phone: 1(202) 727-1198

Deliver To:

Katherine Thomas

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Blue Sky Puppet Theater will perform a total ...		each	25	Thu. 16 May, 2013	\$350.00USD	\$8,750.00USD
	Blue Sky Puppet Theater will perform a total of 25 performances for DC Public Library's Children's Summer Reading Program at a rate of \$350.00 per program						
	If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: na						
	Bill To Contact: Accounts Payable						
	Requester: Katherine Thomas						
	Form:						
	Delivery Date: Thu, 16 May, 2013						
	PR No.: RQ807769						
						Total	\$8,750.00USD

Comments

- SUBMITTED by Katherine Thomas on Wednesday, May 15, 2013 at 10:40 AM with comment (1 document attached)
Please see attached to this RQ the signed Performer's Agreement for this series of programs. (Katherine Thomas, Wed, 15 May, 2013)
- COMMENT by aribasystem on Thursday, May 23, 2013 at 10:24 AM
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV****
(aribasystem, Thu, 23 May, 2013)
- COMMENT by aribasystem on Thursday, May 23, 2013 at 10:24 AM
FOB is Destination unless specified otherwise (aribasystem, Thu, 23 May, 2013)
- COMMENT by aribasystem on Thursday, May 23, 2013 at 10:24 AM
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND

DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Thu, 23 May, 2013)
