



Order No : PO463001 -Karen O. Brown

Issued on Thu, 30 May, 2013

Supplier:

CLASS ACTS ARTS
8720 Georgia Ave
Ste 303
SILVER SPRING, MD 20910-
United States
Phone: 1301.588.7525
Fax: 1301.588.7270
Contact: JOAN BURNS

Ship To:

MLK Library - Director's Office
901 G Street, NW; Room 400
Washington, DC 20001
United States

Bill To:

DC Public Library - Chief Financial Officer
901 G Street NW Room 441
Washington, DC 20001
United States
Phone: 1(202) 727-1198

Deliver To:

Katherine Thomas

Item	Description	Part Number	Unit	Qty	Need By	Unit Price	Extended Amount
1	Karen O. Brown, a performer with Class Acts ...		each	3,910	Tue, 21 May, 2013	\$1.00USD	\$3,910.00USD
<p>Karen O. Brown, a performer with Class Acts Arts, will perform a total of 6 performances for DC Public Library's Children's Summer Reading Program for a total of \$3,910.00</p> <p>If used in conjunction with a contract award, purchase order is placed in accordance with all provisions of Contract Number: na Bill To Contact: Accounts Payable Requester: Katherine Thomas Form: Delivery Date: Tue, 21 May, 2013 PR No.: RQ808095</p>							
Total							\$3,910.00USD

Comments

- SUBMITTED by Katherine Thomas on Monday, May 20, 2013 at 8:58 AM with comment (1 document attached)
Please find attached to this RQ the signed MOU for Karen O. Brown, Class Acts Arts. (Katherine Thomas, Mon, 20 May, 2013)
- COMMENT by aribasystem on Thursday, May 30, 2013 at 6:38 AM
****GOVERNMENT OF THE DISTRICT OF COLUMBIA STANDARD CONTRACT PROVISIONS FOR USE WITH THE DISTRICT OF COLUMBIA GOVERNMENT SUPPLY AND SERVICES CONTRACTS (July 2010) ARE HEREBY INCORPORATED BY REFERENCE. WWW.OCP.DC.GOV****
(aribasystem, Thu, 30 May, 2013)
- COMMENT by aribasystem on Thursday, May 30, 2013 at 6:38 AM
FOB is Destination unless specified otherwise (aribasystem, Thu, 30 May, 2013)
- COMMENT by aribasystem on Thursday, May 30, 2013 at 6:38 AM
ALL INVOICES SHALL BE SUBMITTED TO THE 'BILL TO' ADDRESS INDICATED ON THIS PURCHASE ORDER. INVOICES SHALL INCLUDE THE

PURCHASE ORDER NUMBER, CONTRACT NUMBER (IF APPLICABLE), CONTRACTOR'S NAME AND ADDRESS, INVOICE DATE, QUANTITY AND DESCRIPTION OF GOOD(S) OR SERVICE(S) FOR WHICH PAYMENT IS BEING REQUESTED, REMITTANCE ADDRESS, AND CONTACT PERSON NAME AND PHONE NUMBER IF THERE IS A PROBLEM WITH THE INVOICE. INVOICES FOR QUANTITIES OR AMOUNTS GREATER THAN WHAT IS STATED ON THE PURCHASE ORDER WILL BE REJECTED. FAILURE TO FOLLOW THESE INSTRUCTIONS MAY RESULT IN DELAYS IN PAYMENT. (aribasystem, Thu, 30 May, 2013)